

Service

Service appointments can be booked via the Driver Services page of the Venson website (www.venson.com) or by contacting your dedicated Venson Account Team, the number can be found on your Venson Driver Assistance card.

Please ensure that the service book is with your vehicle and that it is updated by the garage once the service has been completed.

AdBlue

Newer diesel-engined vehicles may use AdBlue to meet Euro 6 emissions targets. AdBlue is a colourless, non-toxic liquid, which is injected into the exhaust gases removing the polluting oxides of nitrogen (NOx), converting them into harmless water and nitrogen.

Drivers with AdBlue technology will need to monitor levels of AdBlue in their vehicle. Like fuel and oil, AdBlue is the responsibility of the driver and needs to be topped up regularly for the vehicle to run.

It is the driver's responsibility to always respond to service or warning lights.

If you run out of AdBlue and turn your vehicle engine off, the vehicle will not start again until AdBlue is added.

Windscreens

We provide a mobile fitting service should your vehicle need a glass repair or replacement. This can be booked via the Driver Services page of the Venson website (www.venson.com) or by contacting your dedicated Venson Account Team, the number can be found on your Venson Driver Assistance card.

Remember to check windscreens wipers regularly and call your Venson Hotline number if a replacement is required.

MoT

An MoT is an annual test of vehicle safety for roadworthiness aspects and exhaust emissions. It is required in Great Britain for most road vehicles over three years old and was introduced in the Road Traffic Act 1988.

An MoT can be booked via the Driver Services page of the Venson website (www.venson.com) or by contacting your dedicated Venson Account Team, the number can be found on your Venson Driver Assistance card.

You will be notified at least a month before your MoT is due. We recommend booking as soon as you are notified.

Accidents

What to do in the event of a road traffic incident

- Do not admit liability
- Exchange driver details as per this card
- Take photos and sketch a plan of the scene
- Obtain any witness details
- Note time/date/location/traffic/weather & road condition
- Call your dedicated Driver Hotline number
- Inform the police if
 - Any person was injured
 - An offence has been committed
 - A dog or farm animal is injured
 - Property was damaged
 - The other driver failed to stop
 - The other driver refused to provide details

Independent Witness Details

Witness Name:	
Witness Address:	
Phone Number:	

Witness Name:	
Witness Address:	
Phone Number:	

Incident details for reference:

Complete, tear off and give this section to other driver

Your Name:	
Your Address:	
Your Phone Number:	
Your Vehicle Registration:	
Your Line Manager:	



Welcome to Venson

We deliver a total driver and vehicle support service designed to help you enjoy miles of trouble free motoring. When you need to use any of the following services just call your dedicated Venson Account Team, the number can be found on your Venson Driver Assistance card. We recommend saving your Venson Hotline number in your mobile phone.

- Routine service and maintenance
- Tyre or windscreen replacement
- Breakdown and recovery
- Accident management

To maximise the benefits of your company vehicle please ensure that you read through this Driver Guide and the manufacturer's handbook provided with your vehicle. For extra information not covered in this guide please visit our website, www.venson.com/services

Your Venson Team

Tyres

In order to minimise any inconvenience to you, Venson offers a mobile tyre fitting service that can provide tyre replacement in most locations across the UK. Mobile tyre fitting can be booked via the Driver-Services page of the Venson website (www.venson.com) or by contacting your dedicated Venson Account Team, the number can be found on your Venson Driver Assistance card.

It is vitally important that you check your vehicle's tyre tread depth and tyre pressure on a regular basis so your vehicle remains road legal.

Should you need to replace tyres on your vehicle please call your dedicated Venson Account Team.

Breakdown Assistance

If you do breakdown please follow the best practice guidelines below, this will help to ensure you and your passengers safety.

- It is generally safer to wait for help well away from your vehicle
- When exiting your vehicle, wherever possible use doors away from moving/passing traffic
- If you think it is too unsafe to get out of your vehicle then stay inside with your seatbelt securely fastened
- Make sure your vehicle hazard and sidelights are lit
- If you are able to leave your car put on your high visibility vest and place a warning triangle (included in your Venson safety bag) behind your vehicle at a sensible distance depending what road you are on (recommended distance for a dual carriage way is 45 metres)
- Call your dedicated Venson Hotline number, pass vehicle and location details to your dedicated Venson Account Team.

Other driver details - complete and keep this section

Other Driver Name:	
Address:	
Phone Number:	
Vehicle Registration:	
Make/Model/Colour:	
No. of Passengers: (Names and Ages of all)	
Date & Time of Incident:	
Place of Incident:	
Insurer:	
Policy No:	

**The reverse of this section is
to be completed.
Tear off and give to driver of
other vehicle.**